

To,
The Principal,
St. Paul's Church College Unit II,
M.G Road, Agra
Respected Sir,

Subject: Refund / Adjustment 15% Fee of the Academic session 2020 – 2021.

In compliance to the judgement of the Honourable High Court of Allahabad for refund / adjustment of 15% fee received for the academic session 2020 – 2021, I request you to give effect of the said judgement, and refund the 15% fees for 2020-21. Since my ward _____, of class ____ sec ____, in academic year 2020-21, now studying in class ____ sec ____, has already paid the fees for the full term of 2022-23 academic session, hence, the fees cannot be adjusted during this year and the fees be refunded to me.

I am enclosing the following for refund of fees:

- Photocopy of the fee slips of the full paid fee for the academic session 2020-2021.
- The details of bank account where in the fees has to be refunded :

Account Details (In which Fee will be refunded)			
Account Holder's Name (Relationship with the student)	Bank Name & Address	Account Number/ Type (Saving/Current)	IFSC Code

- Details of Fees paid for Academic year 2020-21

Annual Composite fees	Rs. _____
Examination Fees	Rs. _____
Others	Rs. _____
Total	Rs. _____

I confirm that no fees concession in excess of 15% was availed by my ward during the said academic year. If fees concession of more than 15% was granted then no refund of fees would be there.

Regards,

Signature of parent: _____

Student's Name: _____

Name of parent: _____

Now studying in class: _____

Mobile : _____

S.R. No.: _____